

KTO-KARATAY UNIVERSITY FACULTY OF HEALTH SCIENCES DEPARTMENT OF CHILD DEVELOPMENT STUDENT HANDBOOK

2025-2026 PERIOD

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KTO KARATAY ÜNİVERSİTESİ

Rector's Message

Dear Students, Dear KTO Karatay University Family,

I have started my duty as the Rector of Konya Chamber of Commerce (KTO) Karatay University as of March 2022. KTO Karatay University, the most valuable investment made by the Konya Chamber of Commerce in people, is among the most distinguished foundation universities in Turkey with its strong subsidiary structure, social prestige, deep-rooted corporate culture, support from the business world, human and physical capital, and technological infrastructure.

KTO Karatay University, which is a real foundation university in physical terms with its Central Campus, Konya Chamber of Commerce Technology and Education Campus, and Pilot Training Track, has a strong human resources structure with approximately 400 academics and 290 administrative staff. Our 8,500 students from nearly 70 cities in Turkey and approximately 600 students from 65 different countries create a multicultural educational environment here.

In line with the development goals of our country in the Eleventh Development Plan, our university focuses on priority technological areas such as informatics, smart technologies, digital transformation, aviation and space, logistics and energy infrastructure, electronics, machinery-electrical equipment. In this direction, our university, which carries out scientific studies, develops a research ecosystem with its structures such as Smart Technologies Center, Model Factory, Faculty of Medicine Central Research Laboratory, Development-Oriented Strategic Research Center, Energy Efficiency Assessment Center, which it owns or is a stakeholder through our subsidiaries.

I will fulfill my duty as the Rector of KTO Karatay University in line with the strategic goals of our country and the goals of our university within the scope of the 2021-2025 Strategic Plan. Improving the quality of education, increasing the quality and quantity of scientific research, creating effective collaborations in international relations, establishing efficient and sustainable university-industry collaborations, adopting corporate governance, strengthening the understanding of social responsibility and developing alumni relations will be among my primary goals.

Dear KTO-Karatay members,

We will walk towards our goals together. In today's world, where there are very rapid changes in the concepts of time and space, we will continue to implement our project-oriented education philosophy as individuals who produce and never lose their excitement, not follow or consume technology.

We will continue to write our success story in the spirit of unity and solidarity.

Yours sincerely,

PROF. DR. FEVZİ RİFAT ORTAÇ

Rector

Dean's Message

Dear Students,

We closely follow all kinds of contemporary, scientific, technological and social changes in order to contribute to the improvement of our society's expectations in the field of health, public health and quality of life. Our biggest goal in our faculty is to train individuals who are aware of the relationship between health and quality of life, who are researchers, who value people, who have international knowledge and competence in professional fields, and who have gained problem-solving skills and ethical decision-making skills.

In applied courses, our students are trained in our laboratories with international standards with our strong academic staff who are experts in their fields. In addition to theoretical courses, our students also benefit from a wide range of practice and internship opportunities in hospitals and health institutions. Our graduates can work in many institutions and organizations that provide public or private health services, as well as work in institutions related to health and education, and pursue an academic career by obtaining science specialization and doctoral degrees.

Every student who graduates from our undergraduate programs at KTO Karatay University Faculty of Health Sciences will be ready to take their place in important sectors in our country and will be proud of increasing people's health standards. I wish all our students a successful education life.

Prof. Dr. Filiz ERBAY

Dean of the Faculty of Health Sciences

Message from the Head of Department

Today, Child Development is considered as a current and valuable field of science with the increase in the value given to the dynamic structure of the family and child education.

Our Child Development Department aims to train successful "Child Development Specialists" who can provide quality service to the society, have a vision, take responsibility. In our department; The curriculum is planned in such a way that graduates can fulfill their professional duties while they are still students. In the curriculum, practical courses are included as much as theoretical

courses, and importance is given to the preparation of our students according to the requirements of the profession before graduation.

In addition, there is a cooperation between our department and the Child Education Application and Research Center (KARÇEM) affiliated to our university, and thanks to this cooperation, our students have the opportunity to reinforce what they have learned in theory with practice.

Our graduates; can work as a "Child Development Specialist" in hospitals, family health centers, and the Ministry of Family and Social Policies. They can also be employed in Community Centers, Protection Care and Rehabilitation Centers, Children's Homes, Family Counseling and Rehabilitation Centers affiliated to the Ministry of Family, Labor and Social Policies, and can work in the General Directorate of Security Children's Branch Directorate/Office Chief. They can also be project producers, implementers and consultants in UNICEF, ILO and voluntary organizations (NGOs).

We are ready to build a better tomorrow hand in hand, shoulder to shoulder, for your dreams and hopes for the future. We wish all our students success on this journey.

Prof. Dr. Filiz ERBAY

Head of Child Development Department

General Introduction and History

The Child Development Undergraduate Program started education in the fall semester of the 2015-2016 academic year within the School of Health Sciences . After successfully completing their 4-year education, students are entitled to receive the title of "Child Development Specialist" with the "Child Development Undergraduate Diploma". The School of Health Sciences was transformed into the Faculty of Health Sciences with the decision numbered 2023/7477 published in the Official Gazette dated August 4, 2023 and numbered 32268. It still continues its education within the Faculty of Health Sciences. Child Development Master's Program with and without Thesis started in the Fall Semester of the 2019-2020 Academic Year within the Institute of Graduate Education and continues education.

Qualification Awarded	Program Duration	Total ECTS Credits	Mode of Instruction	Orientation
Undergraduate	4 Years	240	1. Teaching	Academic

Core Learning Area	72 (Health)
Classification (ISCED 2013)	0922
Qualification Type	Undergraduate (**TYYÇ:** 6. Level / **QF-EHEA:** 1. Level / **EQF-LLL:** 6. Level)
Maximum Duration	7 Years
Language	English
OSYM Type	EA
Internship Status	There is

Admission Requirements

In order to enter the Department of Child Development, it is necessary to have completed Turkish secondary education or received an equivalent education abroad and to have received sufficient points from the Higher Education Institutions Exam (YKS) or the Foreign Student Exam (YÖS). The Department of Child Development accepts students with equal weight score type.

In addition, students are admitted to the department within a certain quota with horizontal and vertical transfer applications. Regulations regarding horizontal and vertical transfer conditions and implementation can be accessed on the website of KTO Karatay University Registrar's Office.

Student Counseling

1. Advisor of the classes: Dr. Lecturer. Ayber ACAR
2. Advisor of the classes: Dr. Lecturer. Ayber ACAR
3. Advisor of the classes: Dr. Lecturer. Yasemin YÜZBAŞIOĞLU
4. Advisor of the classes: Dr. Lecturer. Canan KELEŞ ERTÜRK

Student Representatives

Department Representative: Ayşe Nur ERDOĞAN

1. Class Representative: Zeynep Naz ERKÖSE
2. Class Representative: Ayşe Nur ERDOĞAN
3. Class Representative: Sude Nur YAZ
4. Class Representative: Ceydanur DÖKMETAŞ

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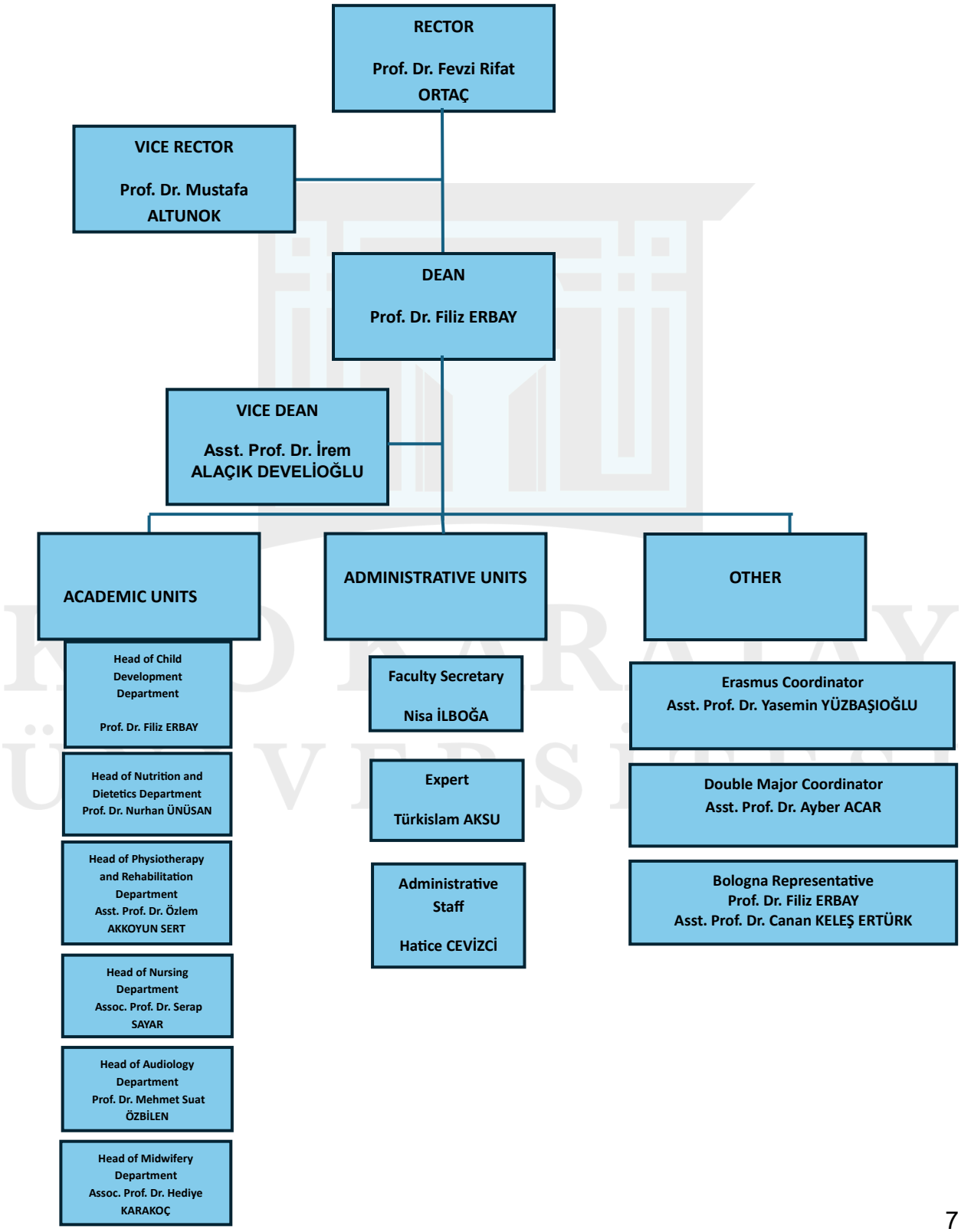
ÜNİVERSİTESİ

Organization Chart and Academic Staff



Academic Staff



Head of Child Development Department

Prof. Dr. Filiz ERBAY: filiz.erbay@karatay.edu.tr, B-125



Prof. Dr. Lecturer. Prof. Yasemin YÜZBAŞIOĞLU: yasemin.yuzbasioglu@karatay.edu.tr, B-225



Asst. Prof. Dr. Ayber ACAR: ayber.acar@karatay.edu.tr, B-234



Asst. Prof. Dr. Canan KELEŞ ERTÜRK: canan.erturk@karatay.edu.tr, B-127



Res. Asst. Merve DUYMAZ: merve.buyukkaymaz@karatay.edu.tr, B-223



Res. Asst. Ayşe Sena BİLGİN: ayse.sena.bilgin@karatay.edu.tr, B-132

Visiting Faculty Members



Lecturer Dr. Figen GÜLEŞ: fgules1968@gmail.com



Lecturer Dr. Zekeriya Alperen SAĞDIÇ: sagdıcalperen@gmail.com



Lecturer Dr. Selva BARKALE ŞAHİN: selvabarkale@gmail.com

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Mission and Vision

Mission

Our main mission is to train child development specialists who can use theoretical and practical knowledge, use methods suitable for the needs of the age, take responsibility with a holistic perspective in cooperation with different disciplines, have research and problem-solving skills, develop normally between the ages of 0-18, and work in the best interests of all children, families and society who are at risk for developmental, socio-economic, cultural, environmental and similar reasons.

Vision

To be one of the leading institutions in the society at national and international level with education, consultancy, research and publication services provided to children, families and professionals; to train professional staff who can lead families, children and educators with their level of contemporary education and developmental knowledge, who can renew and develop themselves, who can communicate creatively and effectively; to contribute to the formation of a society that preserves its own culture and includes qualified individuals with universal values. In addition, scientificity is accompanied by the understanding of objectivity, honesty and transparency, creativity, flexibility, openness to contemporary approaches, sensitivity to social realities; to be a pioneer, to reconcile and tolerate, to be a team and responsibility awareness, to cooperate, to be idealistic, to work with the understanding of continuity in education.

Program Educational Objectives and Outcomes

Educational Objectives of the Department of Child Development
In line with the theoretical and practical knowledge and skills acquired, it fulfills the duties and responsibilities of the child development profession and carries out interdisciplinary studies, taking into account the needs and requirements of the whole society and the age, especially the family and the child.
It carries out the steps of evaluating, supporting and intervening in the developmental processes of all children between the ages of 0-18 who are normally developing and at risk due to developmental, socio-economic, cultural, environmental and similar reasons, with contemporary and scientific approaches.
By following social, technological and other developments in line with the principle of lifelong learning, it provides continuity to academic and career development and strengthens professional experiences.

Department of Child Development Program Outcomes/Competencies
All children and young people aged 0-18 have the necessary level of knowledge about mental, language, motor, self-care, social and emotional development areas in up-to-date, theoretical and practical knowledge.
In line with the institutional and practical knowledge gained in the field of child development, she has the ability to evaluate typical and atypical children with different methods and tools, to produce different solutions to problem situations with an evidence-based approach and to prepare support programs, to provide family counseling and to inform the society.
Carries out individual and group studies independently by using the advanced knowledge acquired in the field of child development, takes responsibility in interdisciplinary studies and fulfills his/her duty effectively.
Plans and implements professional projects, research and activities for the social environment in which they live with a sense of social responsibility, and monitors and evaluates the process.
Acts in accordance with democracy, human rights, social, scientific and professional ethical values, relevant laws, regulations and legislation as an example to the society with its external appearance attitudes and behaviors.
Quality management and processes include babies, children and families, has sufficient awareness of individual, environment and occupational safety issues, acts and participates in these processes.
Uses the professional knowledge and experience gained by cooperating with health, education, social, non-governmental organizations and other relevant stakeholders, taking into account the maximum benefit of the child and the family, and participates in joint research, educational and developmental program development and implementation, project planning and execution processes with relevant institutions and organizations.
Strives to improve oneself in the individual and professional field by following national and international developments in child development, evaluates the information acquired with a critical perspective, and produces innovative ideas using qualitative and quantitative data.
Gains knowledge and application competence in developing different methods, techniques, materials and programs related to child development and comparatively evaluates and interprets the accuracy, reliability and validity of their achievements.

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Have a sense of universal and social responsibility by integrating sustainable development goals into their professional work in the field with innovative, technology-supported and collaborative approaches.

Laboratories

Child Development Observation Room

The Child Development Observation Room is designed as a laboratory where the Child Development Department can follow and carry out sample practices in courses based on evaluating the child's development, such as Child Recognition Techniques, Developmental Diagnosis and Evaluation. The area, which has a double-sided mirror in the middle, allows students to watch the interview practices on one side and observe the lessons on the other hand and to teach the lessons in this way.





Courses Applied:

1-) 01820109 Child Recognition Techniques

2-) 01850302 Developmental Diagnosis and Assessment

Laboratory Supervisor: Prof. Dr. Filiz ERBAY

Class Number: CB-24/CB26

Equipment:

1. Galaxi Armchair
2. 2 Epson Projectors
3. Coffee Table

4. Mattress
5. Chair
6. Wardrobe
7. Game materials
8. Sandbox

Drama Hall

The Drama Room is one of the laboratories designed to be used in the applied courses of the Child Development department. In addition to being a field used for courses that require practice such as Creative Drama, Children and Play, Children and Music, it is also partially used in lessons that include animation, improvisation and movement-based teaching methods. The Child Development department stands out as a special laboratory that aims to develop its students' creativity, self-confidence and communication skills in different courses and activities.

Courses Applied:

1. 01830205 Kids and Play
2. 01820108 Creative Drama
3. 01831214 Children and Music

Laboratory Supervisor: Prof. Dr. Filiz ERBAY

Class Number: B-B22

Equipment:

1-) Mattress

2-) Table

3-) Seat

4-) Acer Lcd Monitor

5-) Epson Eb-Wxga 3000 Ansi (1280x800)Video

6-) Projection Curtain

7-) Mini Amplifier with USB Input

8-) Cloakroom Cabinet

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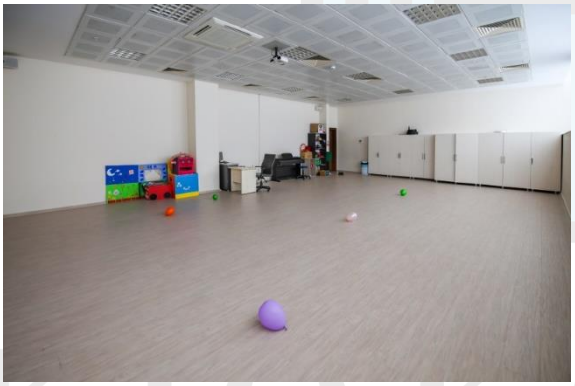
9-) Ringway Tg 8875 Digital Foot

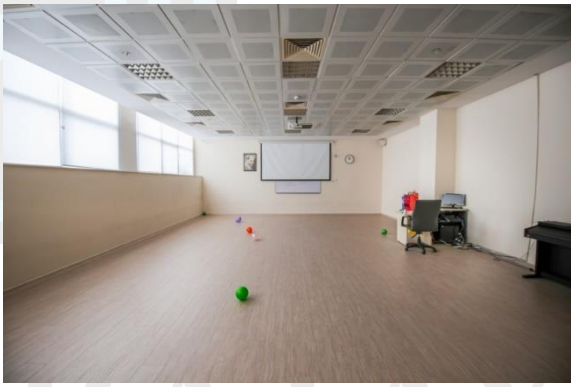
10-) Lenovo Desktop Pc

11-) Konig K6701 6 Channel 2x350 Watt Power Mixer









Education Curriculum

1st Year Fall Semester Courses

1ST SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01810101	Developmental Psychology	Z	3	0	0	6
01810102	Anatomy	Z	2	0	0	4
01810103	Family Life Cycle	Z	3	0	0	5

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01810104	Medical Biology and Genetics	Z	2	0	0	3
99500007	Maternal and Child Nutrition	Z	2	0	0	4
99500010	Occupational Health and Safety	Z	2	0	0	2
99900001	Atatürk's Principles and History of Revolution I	Z	2	0	0	2
99900004	Turkish Language I	Z	2	0	0	2
99900012	Foreign Language (English) I	Z	2	0	0	2
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1st Year Spring Semester Courses

2ND SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01820105	Physiology	Z	2	0	0	4
01820106	Introduction to Child Development	Z	3	0	0	4
01820107	Basic Information Technologies	Z	2	0	0	4
01820108	Creative Drama	Z	2	0	0	3
01820109	Child Recognition Techniques	Z	2	0	0	3
01820110	Cognitive-Language Development and Support	Z	3	0	0	6
99900013	Foreign Language (English) II	Z	2	0	0	2
99900002	Atatürk's Principles and History of Turkish Revolution II	Z	2	0	0	2

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99900005	Turkish Language II	Z	2	0	0	2
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2nd Year Fall Semester Courses

3RD SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01830201	Maternal and Child Health	Z	2	0	0	3
01830202	Behavioral Problems and Management	Z	3	0	0	2
01830203	Early Childhood Education Programs	Z	2	0	0	2
01830204	Physical and motor development and support	Z	3	0	0	3
01830205	Children and games	Z	2	0	0	2
*	Area Elective I	S	2	0	0	5
*	Area Elective II	S	2	0	0	5
*	University Elective	S	2	0	0	5
*	School Elective I	S	2	0	0	5
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3RD SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**F/B**	**(T)**	**(U)**	**(L)**	**ECTS**

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01831206	Autism Spectrum Disorder	B	2	0	0	5
01831211	Children and Art	B	2	0	0	5
01831214	Children and Music	B	2	0	0	5

2nd Year Spring Semester Courses

4. SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01840206	Children with Special Needs and Their Support	Z	3	0	0	3
01840207	Sick Children and Their Support	Z	2	0	0	2
01840208	Developmental Psychopathology	Z	3	0	0	3
01840209	Social-Emotional Development and Support	Z	3	0	0	4
*	Departmental Elective III	S	2	0	0	5
*	Departmental Elective IV	S	2	0	0	5
*	Departmental Elective V	S	2	0	0	5
*	University Elective	S	2	0	0	5
						30

4. SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**Y/W**	**(T)**	**(U)**	**(L)**	**ECTS**
01841216	Science and Mathematics in Early Childhood	B	2	0	0	5

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01841217	Out-of-School Learning Environments	B	2	0	0	5
01841223	Development in Adolescence	B	2	0	0	5
01841226	Peer Relationships and Bullying	B	2	0	0	5
01841233	Child Neglect and Abuse	B	2	0	0	5

3rd Year Fall Semester Courses

5. SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01850301	Field Studies in Health Institutions	Z	2	6	0	15
01850302	Developmental Diagnosis and Assessment	Z	3	0	0	2
99500008	Research and Biostatistics in Health	Z	2	0	0	5
*	Departmental Elective VI	S	2	2	0	5
*	Departmental Elective VII	S	2	0	0	5
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5. SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**F/B**	**(T)**	**(U)**	**(L)**	**ECTS**
01851301	Children's Literature	F	2	0	0	5
01851304	Child Care	F	2	0	0	5
01851311	Case Studies	F	2	0	0	5

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01851312	Child and Adolescent Interview Techniques	F	2	0	0	5

3rd Year Spring Semester Courses

6. SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01860303	Developmental Support Programs	Z	2	0	0	3
01860304	Approaches in Child Development	Z	2	0	0	3
01860305	Field Studies in Early Childhood	Z	2	6	0	15
99900015	Civilization Vision and Ahi-Order	Z	4	0	0	4
*	Departmental Elective VIII	S	2	0	0	5
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6. SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**F/B**	**(T)**	**(U)**	**(L)**	**ECTS**
01861318	Sensory Development and Support	B	2	0	0	5
01861320	Material Development	B	2	0	0	5

4th Grade Fall Semester Courses

7TH SEMESTER

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Course Code	Course Name	Z/S	(T)	(U)	(L)	ECTS
01870401	Field Study in Children with Special Needs	Z	2	6	0	10
01870402	Internship	Z	0	0	0	5
01870403	Graduation Project I	Z	1	0	0	6
01870405	Early Intervention	Z	2	0	0	2
01870406	Communication with the Child	Z	2	0	0	2
*	Area Elective IX	S	2	0	0	5
						30

7. SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**F/B**	**(T)**	**(U)**	**(L)**	**ECTS**
01871405	Clinical Problem Solving in Child Development	B	0	2	0	5
01871407	Gifted Children	B	2	0	0	5

4th Grade Spring Semester Courses

8. SEMESTER						
Course Code	**Course Name**	**Z/S**	**(T)**	**(U)**	**(L)**	**ECTS**
01880406	Child-Centered Family Counseling	Z	2	0	0	4
01880407	Field Studies in Disadvantaged Children	Z	2	6	0	10
01880408	Professional Legislation and Ethics	Z	2	0	0	2

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01880409	Graduation Project II	Z	1	0	0	6
01880410	Children's Rights and Law	Z	2	0	0	5
*	School Elective II	S	2	0	0	5
						30

8. SEMESTER ELECTIVE DEPARTMENT COURSES						
Course Code	**Course Name**	**Y/W**	**(T)**	**(U)**	**(L)**	**ECTS**
99501001	Technology Addiction	F	2	0	0	5
99501002	Health and Exercise	F	2	0	0	5
99501005	Family and Child Education	F	2	0	0	5
99501006	Current Diets and Basic Nutritional Approaches	F	2	0	0	5
99501007	Preparing for Birth	F	2	0	0	5
99501010	Entrepreneurship and Project Culture	F	2	0	0	5
99501011	Health Protection and Promotion	F	2	0	0	5
99501013	Alternative Therapies	F	2	0	0	5
99501018	Diction and Body Language	F	2	0	0	5

Course Schedule

Department course schedules are published on the faculty website every semester. You can access the course schedule from the course schedule link. You can also access your class schedules from your own student information system.

Academic Calendar

KTO KARATAY UNIVERSITY ACADEMIC CALENDAR FOR THE 2025-2026 ACADEMIC YEAR **FALL SEMESTER**	
10-14.09.2025	Receiving Applications for Double Major Programs
15-17.09.2025	Evaluation of Double Major Program Applications
19.09.2025	Announcement of Students Accepted to the Double Major Program
22-23.09.2025	Main Registration Dates of Students Accepted to the Double Major Program
24-25.09.2025	Substitute Registration Dates of Students Accepted to the Double Major Program
SPRING SEMESTER	
29.01.2026- 01.02.2026	Receiving Applications for Double Major Programs
02-04.02.2026	Evaluation of Double Major Program Applications
6.02.2026	Announcement of Students Accepted to the Double Major Program
09-10.02.2026	Main Registration Dates of Students Accepted to the Double Major Program
11-12.02.2026	Substitute Registration Dates of Students Accepted to the Double Major Program
ASSOCIATE/UNDERGRADUATE (SEMESTER PROGRAMS) ACADEMIC CALENDAR	
FALL SEMESTER	
09-11.09.2025 09-12.09.2025	Course Registrations Advisor Approvals
15.09.2025- 27.12.2025 *********	Courses Compulsory Foreign Language Courses (Fall-Spring) Exemption Exams
22-23.09.2025	Add-Delete Courses and Advisor Approvals
17.10.2025	Announcement of Midterm Exam Schedule

01-09.11.2025	Midterm Exams
10-14.11.2025	Midterm Make-up Exam Application
01-02.11.2025 08-09.11.2025	Ahi-Order, 5i courses Midterm Exams US, DUS Midterm Exams (Also valid for US and DUS Faculty of Law and Medicine.)
30.11.2025	Announcement of Midterm Exam Grades
12.12.2025	Announcement of Final Exam Schedule
28.12.2025- 07.01.2026	Final Exams
11.01.2026	Finalization of Final Exams
13.01.2026	Performing Conditionally Successful Procedures
9.01.2026 28.12.2025	Announcement of Make-Up Exam Schedule Ahi Order Final Exams
4.01.2026	5i courses Final Exams
3.01.2026 15-21.01.2026 17.01.2026	US and DUS courses Final Exams (Also valid for Faculty of Law and Medicine.) Make-up Exams US, DUS Make-up Exams (Also valid for US and DUS Faculty of Law and Medicine.)
18.01.2026	Ahi-Order, 5i courses Make-up Exams
25.01.2026	Conclusions of Make-up Exams
27.01.2026 29.01.2026- 28.02.2026	Performing Conditionally Successful Procedures Graduation Additional and Graduation Single Course Exams
SPRING SEMESTER	
28-30.01.2026 28.01.2026- 01.02.2026	Course Registrations Advisor Approvals

02.02.2026- 16.05.2026	Courses
09-10.02.2026 13.03.2026	Add-Delete Courses and Advisor Approvals Announcement of Midterm Exam Schedule
23-29.03.2026	Midterm Exams
30.03.2026- 03.04.2026 28-29.03.2026	Midterm Make-up Exam Application US, DUS, Ahilik, 5i courses Midterm Exams
19.04.2026	Announcement of Midterm Exam Grades
30.04.2026	Announcement of Final Exam Schedule
01-07.06.2026	Final Exams
15.05.2026	Announcement of Make-Up Exam Schedule
20.05.2026	US, DUS Final Exams
21-22.05.2026 11.06.2026 12.06.2026	Ahi-Order, 5i courses Final Exams Finalization of Final Exams Performing Conditionally Successful Procedures
13-19.06.2026	Make-up Exams
13-14.06.2026	Ahi-Order, 5i courses, US, DUS Make-up Exams
20.06.2026	Conclusions of Make-up Exams
21.06.2026	Performing Conditionally Successful Procedures
22.06.2026- 22.07.2026	Graduation Additional and Graduation Single Course Exams

Field Studies and Internship Principles

Internship / Field Studies Application Rules

- Interns should act in accordance with professional ethics; should respect the privacy and rights of the child, family and institution.
- All rules and guidelines of the internship institution must be followed.
- It is obligatory to arrive at the institution on time and comply with the check-out times.
- Personal interests such as mobile phones, social media, etc. should not be used during class/internship hours.
- The clothes of the interns should be simple and measured, suitable for professional seriousness.
- Respectful and professional communication should be established with the child, parents, staff and instructors.

  Attention should be paid to the way of addressing children, students or parents.
- Feedback should be open and constructive criticism should be taken into account.
- Each student must fully fulfill the tasks assigned to him/her in the internship/fieldwork program.
- Fieldwork reports of the relevant course should be kept in order and each application should be recorded.
- Knowledge-based practice should be made, and in case of lack of information, consultation should be made.
- Visual materials such as photographs, videos, etc. should not be taken without permission during field studies/internships.
- Students can only perform the practices on the child with the approval and supervision of the responsible instructor.
- Actual attendance to the determined internship days is mandatory. Students are not allowed during the internship period.
- Students who will be absent for very important reasons such as the death of relatives, natural disasters, serious illness, etc. are required to submit the necessary proof documents to our department.

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- For these reasons, students who have missing days in their internship make one-to-one compensation for the missing day.
- When a compensatory internship is required, it must be completed on the scheduled dates.

Internship Directive

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KTO KARATAY UNIVERSITY

FACULTY OF HEALTH SCIENCES

CHILD DEVELOPMENT DEPARTMENT INTERNSHIP DIRECTIVE

Purpose and Scope

Purpose

ARTICLE 1- The purpose of this directive is to determine the procedures and principles that the instructors and students must comply with in order for the students of the Department of Child Development of the Faculty of Health Sciences of KTO-Karatay University to carry out the theoretical knowledge they have received in their vocational courses during their summer internships.

Scope

ARTICLE 2- The scope of this Directive covers the principles and procedures that KTO-Karatay University Faculty of Health Sciences Child Development Department students and faculty members must comply with regarding internships.

Basis

ARTICLE 3- This directive is in accordance with the Vocational Education Law No. 3308, Articles 62-64 of the Law No. 6111, Social Security and General Health Insurance Law No. 5510, Additional Article 23 and Temporary Article 74 of the Higher Education Law No. 2547. It has been prepared based on the Framework Regulation on Applied Education in Higher Education published in the Official Gazette dated 17.06.2021 and numbered 31514 and the KTO-Karatay University Associate and Undergraduate Examination Regulation dated 21/08/2022 and numbered 31938.

Definitions

ARTICLE 4- In this directive;

a) University; KTO Karatay University,

b) Senate; University Senate,

c) Faculty; Faculty of Health Sciences,

d) Board of Directors; Faculty of Health Sciences Board of Directors,

e) Head of Department; Head of Child Development Department,

f) Internship Supervisor; Responsible teaching of the course applied in the relevant academic year staff,

g) Internship Coordinator; The person who gives duties, training and supervises the student in the institution where the internship is done,

h) Student; Refers to the students of the Department of Child Development.

Principles Regarding Internship

General Information About the Internship

ARTICLE 5- Regarding the internship specified in the lesson plan of the Child Development department; It is included as a compulsory course under the name of Internship in the 7th semester of the 8-semester course plan.

Internship Period

ARTICLE 6- The internship period of the students of the Child Development department is 20 working days without interruption

Internship Attendance and Excuses

ARTICLE 7- Attendance to the internship program is mandatory. However, the student is considered excused in the following cases: 1. Illness documented by a report obtained from full-fledged public hospitals stating that the student cannot continue the internship, 2. For absences that do not exceed 3 (three) working days given written permission by the internship coordinator due to natural disasters, family and other similar reasons other than illness, the institution must complete 20 working days to extend the end date.

ARTICLE 8- If the intern student receives a sick report, the report must be submitted to the responsible instructor who follows the insurance procedures as well as the institution where he/she does his/her internship.

ARTICLE 9- Students who do not complete their internship or fail their internship due to an excuse must repeat their internship. Internship Conditions

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ARTICLE 10- Students must make their internship applications individually on the dates announced by the Presidential Career Gate.

Place of Internship

ARTICLE 11- The internship place must be among the internship places offered at the Presidential Career Gate. However, students who do not get results from their application to the Presidential Career Gate can complete their internship at a different institution.

ARTICLE 12- The student completes the internship period, which is 20 working days without interruption, at the internship site.

Duties and Responsibilities of the Responsible Instructor

ARTICLE 13- The duties and responsibilities of the responsible instructor are as follows:

1. To inform students about the initiation, execution and termination of the internship process and to guide the students,

2. To evaluate the internship.

Duties and Responsibilities of the Internship Coordinator

ARTICLE 14- The duties and responsibilities of the internship coordinator are as follows:

1. To make preliminary preparations for internship,

2. To determine the start and end dates for internship insurance,

3. To manage the insurance entry follow-up and finalization processes of the students.

Duties and Responsibilities of the Internship Coordinator

ARTICLE 15- The duties and responsibilities of the internship coordinator are as follows:

a. To ensure the adaptation of the intern student to the internship area,

b. To help the intern student develop achievable goals,

c. To provide learning opportunities to the intern student,

d. To evaluate the work forms in the internship area and give feedback to the student,

e. To provide continuous guidance to the student,

f. To implement the practices to be carried out by the student under his supervision,

Evaluation of the Internship

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ARTICLE 16- Internship evaluation is made by the responsible instructor with the Internship Evaluation Form obtained from the institution where the student does the internship.

ARTICLE 17- At the end of the internship of the internship course, S (Satisfactory) or U (Unsatisfactory) is entered by the responsible instructor. The inadequate student repeats the internship.

Duties and Responsibilities of Internship Students

ARTICLE 18- Students must comply with the workplace regulations of the institution where they do their internship, the internal order of the institution, the rules regarding discipline and occupational safety, and set an example for the environment with their behavior.

ARTICLE 19- Before starting the internship, students fill in the official letter and attached documents to be sent to the institution where they will do their internship on the E-Internship system. By printing out the filled documents, they get the approvals of the Faculty of Health Sciences and the internship coordinator and deliver them to the institution where they will do their internship. During the internship period, the student's attendance is processed by the internship coordinator and the student through the E-internship system. After the end of the internship, the student must submit the Internship Evaluation Form filled out by the internship coordinator and other requested documents in a sealed envelope to the instructor responsible for the relevant course. Students can convey their requests and suggestions regarding the internship, if any, to the responsible instructor during or at the end of the internship.

Insurance and Financial Obligations

ARTICLE 20- Occupational Accident and Occupational Diseases insurances of the students who do the internship are made by the university where they study, in accordance with subparagraph (b) of Article 5 of the Law No. 5510. Before students start their internship, Occupational Accident and Occupational Diseases insurance is issued and notified to the Social Security Institution (SSI).

Cases Without Provision, Enforcement, Execution

Cases Without Provision

ARTICLE 21- Issues not included in this directive are decided by the Department Board in accordance with the KTO-Karatay University Associate and Undergraduate Education, Training and Examination Regulations.

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Enforcement

ARTICLE 22- This Directive enters into force as of the date it is accepted by the Senate. ARTICLE 23- This directive also covers the students of the Child Development Department of the School of Health Sciences of KTO-Karatay University, which was transformed into the Faculty of Health Sciences with the decision numbered 2023/7477 published in the Official Gazette dated August 4, 2023 and numbered 32269.

Execution

ARTICLE 24- This Directive is executed by the Rector of KTO Karatay University and the Dean of the Faculty of Health Sciences

Our External Stakeholders

Institutions and Organizations Affiliated to Konya Provincial Health Directorate Institutions and Organizations Affiliated to the Provincial Directorate of Family and Social Services
Institutions and Organizations Affiliated to Konya Provincial Directorate of National Education

Our Commissions

Commission Name	Chairman of the Commission	Commission Members
Quality, Accreditation and R&D Commission	Prof. Dr. Filiz ERBAY	Prof. Dr. Lecturer. Prof. Ayber ACAR, Res. Asst. Merve DUYMAZ, Res. Asst. A. Sena BİLGİN
Measurement and Evaluation Commission	Prof. Dr. Lecturer. Prof. Canan KELEŞ ERTÜRK	Prof. Dr. Lecturer. Prof. Yasemin YÜZBAŞIOĞLU, Res. Asst. Merve DUYMAZ, Res. Asst. A. Sena BİLGİN

Survey Preparation, Implementation and Data Evaluation Commission	Prof. Dr. Lecturer. Prof. Yasemin YÜZBAŞIOĞLU	Prof. Dr. Lecturer. Prof. Canan KELEŞ ERTÜRK, Dr. Lecturer. Prof. Ayber ACAR
Alumni and Stakeholder Relations Commission	Prof. Dr. Lecturer. Prof. Ayber ACAR	Prof. Dr. Lecturer. Prof. Canan KELEŞ ERTÜRK, Res. Asst. Merve DUYMAZ, Res. Asst. A. Sena BİLGİN

Graduation Requirements and Career Opportunities

Graduation Requirements

As stated in the KTO-Karatay University Associate and Undergraduate Education and Examination Regulations, students must be successful in all courses, including applications, and students must provide at least 240 ECTS credits. Courses are carried out in the form of full-time and 1st education.

Career Opportunities

Child development specialists have a wide range of studies in the field of evaluating, monitoring and supporting the development of children from the prenatal period to the age of 18 with a holistic approach. In this direction, they can work in different institutions and organizations in both the public and private sectors.

The main career prospects are:

- **Healthcare Institutions:** They can provide developmental assessment, early diagnosis, and family counseling services in hospitals, family health centers, and private clinics.
- **Educational Institutions:** They can plan and implement developmental support programs in pre-school education institutions, special education and rehabilitation centers, and schools affiliated with the Ministry of National Education.
- **Social Service Institutions:** They can take part in monitoring and supporting the development of children in institutions such as children's homes, love homes, child support centers, protection, care and rehabilitation centers.
- **Family and Community Services:** They may provide child-focused counseling services in family counseling centers, parent education programs, and community-based projects.
- **Judicial and Police Units:** They can take part in the processes for the evaluation and protection of children at risk in juvenile branch directorates.
- **Non-Governmental Organizations and Projects: They** can work in associations and foundations operating in the fields of children's rights, early childhood development and social support.

- **Academic Career:** They can become academicians and conduct scientific research by receiving postgraduate education at universities.
- **Private Counseling:** They can open counseling centers individually and offer child development and parental guidance services.

Duties, powers and responsibilities of child development specialists in Turkey; It is regulated within the framework of various regulations and legislation, and members of the profession play important roles in multidisciplinary teams in line with this legal framework.

Contact Information

1. *Corporate General Information*

- Aqaba, Sht. No:47, 42020, 42020 Karatay/Konya -**B Block**
- **Phone: 444 1 251**
- **Department Website:** https://www.karatay.edu.tr/tr/program/saglik-bilimleri-fakultesi/cocuk-gelisimi

2. *Faculty Secretariat and Administrative Units*

- **Faculty Secretary:** Nisa İLBOĞA, nisa.ilboga@karatay.edu.tr B-204
    - **Phone:** 444 12 51/ 7205
- **Student Affairs:** ogrenciisleri@karatay.edu.tr, K block
    - **Phone:** 444 12 51 / 7448-7213-7371-7852-7631-7928-7740-7252-7651

3. *Academic Staff Contact List*

- **Prof. Dr. Filiz ERBAY:** filiz.erbay@karatay.edu.tr, B-125
    - **Phone:** 444 12 51/ 7426
    - **Student Office Hours:** Thursday 10:00 11:00
- **Asst. Prof. Dr. Yasemin YÜZBAŞIOĞLU:** yasemin.yuzbası oglu@karatay.edu.tr, B-225
    - **Phone:** 444 12 51/ 7414
    - **Student Office Hours:** Tuesday 15:30 16:30
- **Asst. Prof. Dr. Canan KELEŞ ERTÜRK:** canan.erturk@karatay.edu.tr, B-127
    - **Phone:** 444 12 51/ 7686

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    - **Student Office Hours:** Monday 14:00 15:40
- **Res. Asst. Merve DUYMAZ:** merve.buyukkaymaz@karatay.edu.tr, B-223
    - **Phone:** 444 12 51/ 7588
    - **Student Office Hours:** Thursday 14:00 16:00
- **Res. Asst. Ayşe Sena BİLGİN:** ayse.sena.bilgin@karatay.edu.tr, B-132
    - **Phone:** 444 12 51/ 7742
    - **Student Office Hours:** Monday 09:00 17:30

"You can access the current internal contact numbers of all units and academic staff within our university through the KTO Karatay University Telephone Directory."

Frequently Asked Questions

- How can I apply for course exemption for vertical or horizontal transfer?

On the dates determined by ÖSYM every year, associate degree graduates and senior students can apply for the Vertical Transfer Exam (DGS). Vertical Transfer Exam and placement procedures are carried out by ÖSYM.

You can access all information about the Vertical Transfer exam and the application process via the ÖSYM DGS Preferences link.

Transfer applications are received online from the Transfer Application link on the university website
. You can access the necessary guides for registration from the links of Vertical Transfer Registration Guide, Horizontal Transfer Registration Guide.

-What are the Double Major (DMP) opportunities? Which departments can be used to do it?

DIAMETER; It is an application that allows students to meet the specified academic success conditions and simultaneously continue a second undergraduate program within the framework of the relevant legislation. Within the scope of DMP, students are entitled to receive two separate undergraduate diplomas when they fulfill all the academic requirements of a second program in addition to the major program they are studying.

Double Major applications within the Faculty of Health Sciences; It is carried out in line with the suitability of the relevant departments, quotas, course compatibility and the principles determined by the university senate.
Undergraduate departments where DMP can be done in the Department of Child Development; Social Work, Psychology, Sociology, Business, Audiology, Nutrition and Dietetics, Nursing, Physiotherapy and Rehabilitation, Midwifery.
Associate degree departments in the Department of Child Development where DMP can be done;
Dialysis, First and Emergency Aid, Anesthesia, Medical Imaging Techniques, Physiotherapy, Opticianry, Operating Room Services.

-What is ECTS and how many ECTS are required for graduation?

ECTS (ECTS) is a credit system that expresses the total workload spent by a student to successfully complete a course. In order to graduate from undergraduate programs, a total of 240 ECTS course load must be successfully completed.

-What are the prerequisite courses? Which course must be passed in order to take a course?

There is no prerequisite course application in our department. However, students must have taken all the remaining compulsory courses from the lower grades in order to take the courses of their current class. Students who have compulsory courses from lower grades are not allowed to take upper grade courses without completing these courses.

- Can courses be taken from the upper class? What are the requirements?

The normal workload of students in semester programs in a semester is 30 ECTS credits. The maximum workload for irregular students is a maximum of 6 ECTS credits, not exceeding one course in semester programs, more than the normal workload, provided that the courses are opened.

Students with a GPA of 2.50 or above and studying at least in the second year, regardless of whether they have a failed course, a maximum of 12 ECTS credits, not exceeding 2 courses in semester programs, and a maximum of 24 ECTS credits, not exceeding 4 courses in annual programs; Students with a GPA of 3.00 or above and who are studying at least in the second year can take courses from the next semester/year of the current year with the approval of their advisors, with a total of 15 ECTS credits, not exceeding 3 courses in semester programs, and a maximum of 30 ECTS credits, not exceeding 6 courses in annual programs, provided that they have taken and succeeded in all courses.

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-In which grade does the compulsory internship start and how many working days is it?

The compulsory internship starts after the spring semester of the 3rd year and is carried out in a summer semester. The internship is done full-time, 20 working days.

-Can I find my internship place myself or will the school direct me?

Students who will do their internship first apply through the National Internship Program. If the application is accepted, the internship process begins. If acceptance is not received, the internship place must be found by the student.

-How do postgraduate specialization (Master's/Doctorate) processes work?

Students who graduate from the Child Development undergraduate program can apply to master's and doctoral programs in order to continue their academic and professional development.

Master's with Thesis: Undergraduate graduates can apply to master's programs opened in the fields of Child Development or related health sciences of universities. Criteria such as ALES, undergraduate grade point average, foreign language score and interview are generally taken into account in applications.

Doctorate: Candidates who successfully complete their master's degree can apply to doctoral programs in the field of Child Development or related disciplines. During the doctoral process, advanced academic courses are taken, original scientific research is carried out and thesis work is completed. Doctoral graduates can work as academicians, researchers or in advanced specialties.

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In addition to the Child Development Undergraduate program, there is also a Master's program at our university.Child Development Master's Program with and without Thesis started in the Fall Semester of the 2019-2020 Academic Year within the Institute of Graduate Education and continues education.

National Master's Application is made from the Master's Application link.

-What are the conditions for going abroad with the Erasmus+ exchange program?

Erasmus+ Study Mobility is a program that allows students to temporarily continue their education in higher education institutions abroad with which the university has an agreement. The grade point average and foreign language requirements specified in the application must be met. Selections are made based on academic achievement and language score. During the mobility period, 30 ECTS courses are taken per semester and the courses are mutually recognized. Within the scope of the program, grant support is provided to students, which varies according to the country of destination. You can find the necessary detailed information from the Erasmus+ Guide link.

-Is there a student community related to the field of Child Development?

The Child Development and Education Society, which carries out studies in the field, is a student community that appeals to all students, especially the students of the Department of Child Development. The community aims to develop students' professional knowledge and skills; It aims to reinforce their theoretical knowledge by supporting them with social and academic activities. In this direction, it aims to contribute to the professional and personal development of students by organizing conferences, interviews, events, trips and awareness activities.

-How can I contact the student representative?

Student representatives work to ensure communication between department faculty members and students. Students can easily reach student representatives through class WhatsApp groups and convey their opinions, requests or problems.

-**What is a Social Transcript? How can I use it?**

Social Transcript is an application where students can add social activities that they perform outside of their academic activities and that comply with the determined classification to the system. Students can record their social activities by logging into the system with the password they obtain from the Health, Culture and Sports Activities Directorate (SKS) unit.

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