KTO KARATAY ÜNİVERSİTESİ	TERM INTERNSHIP WORKFLOW	Document No.	IA-037
		First Publication Date	July 19, 2017
		Revision Date	06/07/2022
		Revision No	02
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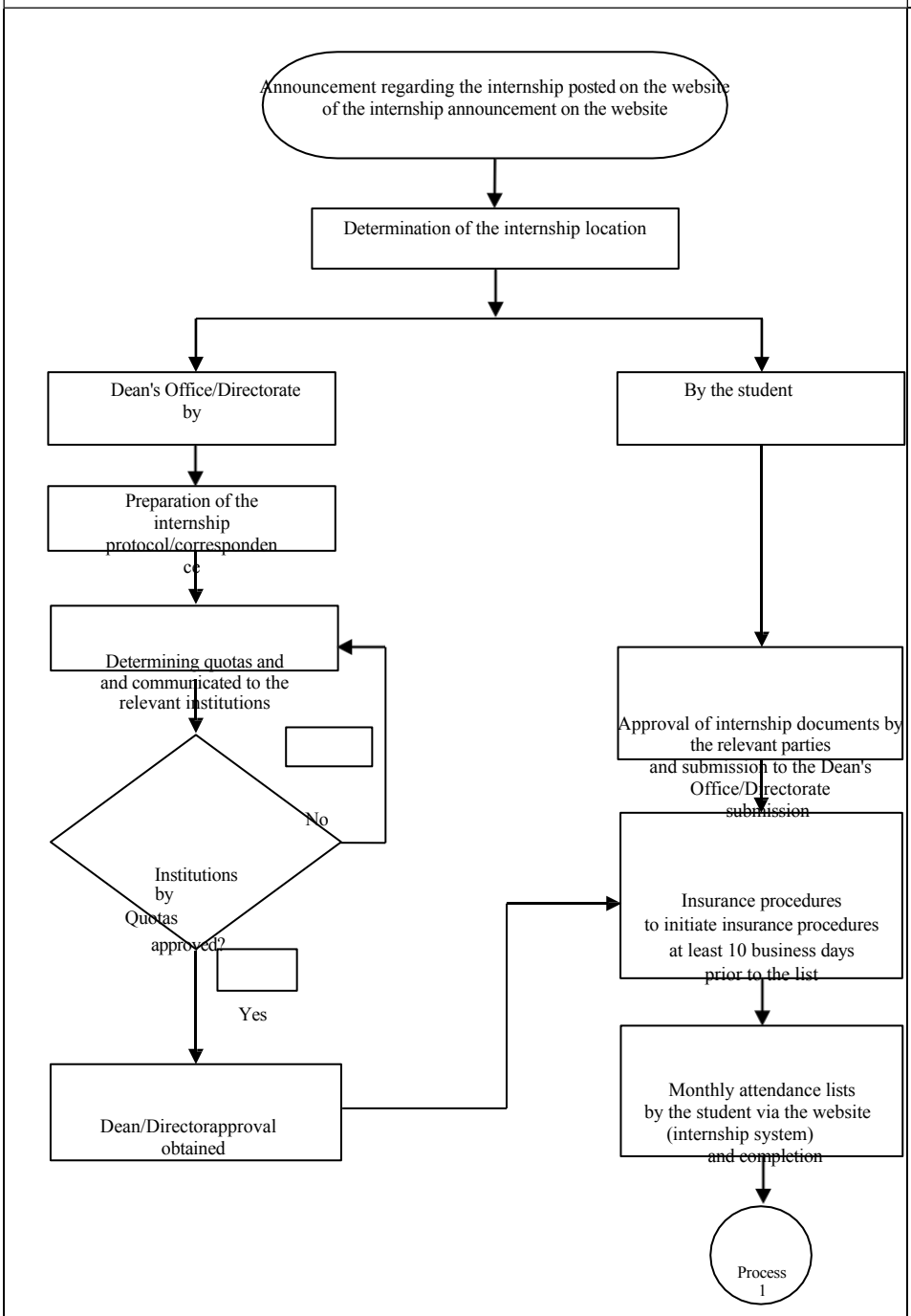
Workflow Steps	Responsible	Related Documents
	Faculty/MYO/YO Secretariat Student/Dean's Office/Directorate Faculty/YO/MYO Secretariat Faculty/University College/Vocational School Secretariat Faculty/University College/Vocational School Secretariat Student	Internship Protocol Correspondence Student Lists staj.karatay.edu.tr

Prepared by	System Approval	Implementation Approval
Unit Quality Manager	Strategy and Quality Management Officer	Secretary General

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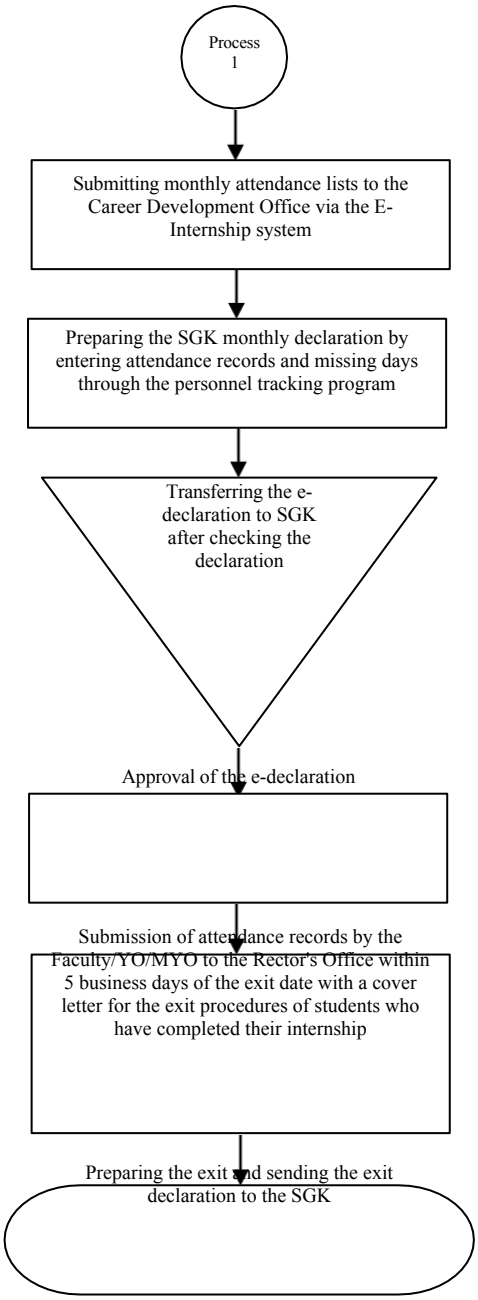	Internship Advisors Career Development and Alumni Relations Office Career Development and Alumni Relations Office Career Development and Alumni Relations Office Faculty/YO/MYO Secretariat Career Development and Alumni Relations Office	Time Sheet Lists Monthly Declaration Statement Monthly Declaration Statement Monthly Payroll List

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