KTO KARATAY ÜNİVERSİTESİ	**CURRICULUM DEVELOPMENT COMMISSION WORKFLOW**	Document No	İAE-02
		Initial Release Date	29.01.2025
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Workflow Steps	**Responsible**	**Related Documents**
Submission of the curriculum update request to the Head of Department by the Commission.	Commission	FR-0135 – Curriculum Update Form
Review by the Head of Department and referral to the Commission.	Head of Department	FR-0135 – Curriculum Update Form
Preparation of the curriculum and its contents in full by the relevant Commission.	Commission	FR-0135 – Curriculum Update Form
Submission of the prepared curriculum to the Dean's Office via an official letter.	Head of Department	FR-0135 – Curriculum Update Form, Curriculum
Review of the request received from the Department by the Faculty Board and submission to the Rectorate.	Faculty Board	Faculty Board Decision
Review of the request submitted to the Rectorate at the Senate meeting.	Senate	
Was the faculty request approved by the Senate?	Senate	Senate Decision
Hayır → Submission to the Dean's Office for forwarding to the Department to revise the ABD Curriculum request.	Correspondence Coordination Office	Senate Decision
Evet → Entry into force of the new curriculum upon approval of the Rectorate.	Registrar's Office / Relevant Department Assistant	FR-0135 – Curriculum Update Form, Curriculum
Entry of the curriculum into the Student Information System.		

Prepared by	System Approval	Approval for Entry into Force
Commission Members	Department Board	Head of Department