KTO KARATAY ÜNİVERSİTESİ	**DEPARTMENT OF CHILD DEVELOPMENT MEASUREMENT AND EVALUATION COMMISSION WORKFLOW**	Document No	
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Workflow Steps	Responsible	Related Documents
Holding regular meetings of the assessment and evaluation commission and selecting appropriate assessment tools according to the identified needs (exams, homework, etc.)	Measurement and Evaluation Commission	Meeting Minutes
Preparation of assessment tools	Measurement and Evaluation Commission	Meeting Minutes
Receiving the results of the exam question analysis prepared by the instructors responsible for the course	Measurement and Evaluation Commission	Meeting Minutes
Evaluating the data obtained during the measurement and evaluation process, making reports and giving feedback	Measurement and Evaluation Commission	Meeting Minutes
Submission of the report prepared during the measurement and evaluation process to the Department Head and Dean's Office via EBYS	Measurement and Evaluation Commission	EBYS cover letter

Commissioners	System Approval	Enforcement Approval Head