

KTO KARATAY UNIVERSITY

ORIEN-TATION GUIDE

2026-2027

KTO KARATAY UNIVERSITY

Student Information System (OBS)

How can I access my Student Information?

You can access your information through the Student Information System (OBS).

What is OBS?

The Student Information System is an information management system used by students, faculty members, and the Student Affairs Directorate to manage academic processes. You can complete and manage all your course procedures from the moment you register through OBS until you graduate.

What can I do through the OBS?

The OBS Student Module consists of Student Information, Course Procedures, Applications, Surveys, and the Document Request module. Through the pages under these menus, you can access your personal information, track your course procedures, and submit your applications. You can also contact your course instructor/advisor by sending a message through the system to convey your requests and questions.

How Can I Access the Student Information System?

You can access it at https://obs.karatay.edu.tr.
Username: Your student number Password creation: You can create your password by clicking on the “Reset Password” tab and entering your information using uppercase letters. Your newly created password will be automatically sent to the email address registered in the system.
You can also log in using your e-Government password. Please keep your OBS password secure and do not share it with anyone. To ensure that notification messages reach you, your registered contact phone number and email address must be up to date.

Student Affairs

How can I find out which courses I need to take during my studies and get information about these courses?

You can access the required information by visiting our university’s Information Package web page at bologna.karatay.edu.tr and selecting your department from the academic units menu. You can also access the same information from the “Courses” menu on your department’s web pages.

How and where can I obtain a student certificate?

You can obtain your student certificate through e-Government. You can also request it via the User Transactions / Document Request menu on OBS. After the student certificate generated upon your request is signed with an electronic signature by the officials of the unit you are enrolled in, it can be downloaded from the “Show Document” tab on the same page.

How do I find out who my advisor is and how can I contact them?

You can access information about your advisor from the General Operations menu in OBS. You can also contact your advisor by sending a message through OBS.

How can I submit my questions and requests to the relevant parties?

You can access the phone numbers of the departments and relevant personnel via the directory on our university’s website or through the web pages of the respective units. You can also submit your requests and questions by sending a message to the faculty member through the system. Additionally, you can convey your requests and suggestions via the Happy University Portal available on our university’s main website.

When and how can I register for courses?

You can register for courses through OBS between the dates specified in the academic calendar. (Course registration for 1st-year students admitted through the Central Placement Exam is completed automatically).

How long can I suspend my enrollment at most, and how can I apply?

To request a suspension of enrollment (leave of absence), you must apply no later than one month after the start of classes. You can suspend your enrollment for a maximum of two semesters in the foreign language preparatory class, three semesters in associate degree programs, and four semesters in undergraduate programs. Periods of leave of absence are not counted toward the maximum period of study.

Where and how can I access the academic calendar?

You can access the Academic Calendar from the Student Affairs Directorate website (https://www.karatay.edu.tr/AkademikTakvim.html).

Where can I apply for an exemption, and which documents are required?

No later than the end of the course add/drop period of the academic year/semester in which you first registered at our university, you can apply in person to the Secretariat of the Faculty/School/Vocational School in which you are enrolled. You must present a transcript showing all courses you have taken and passed at higher education institutions you previously attended, course syllabi/contents, and a petition requesting exemption.

How are military service deferment procedures carried out?

Students' military service is deferred until they graduate or are dismissed from the university, provided they do not exceed the age of 29. At our university, all status changes such as enrollment, dismissal, and graduation are recorded in the Higher Education Information System (YÖKSİS), and this information can be accessed by the Military Recruitment Offices.

When can I apply for a double major program?

Applications for the Double Major Program can be submitted at the earliest at the beginning of the third semester and at the latest at the beginning of the fifth semester for major undergraduate programs; and at the earliest at the beginning of the second semester and at the latest at the beginning of the third semester for major associate degree programs. For detailed information, you can review the KTO Karatay University Double Major and Minor Program Directive: https://www.karatay.edu.tr/Ogrencilsleri/512.html

Where can I find detailed information about education, assessment, examinations, and related matters?

You can access the key regulations and directives you will need throughout your study period via the links below: (Registration renewal, course add/drop operations, course exemptions, attendance to courses and practical trainings, exams, assessment and grades, grade improvement examination, make-up examination, additional examination for graduation and single-course exam right, grading system, correction of grading errors, suspension of enrollment, lateral transfer, double major and minor programs)

- KTO Karatay University Double Major and Minor Program Directive
- KTO Karatay University Associate Degree and Undergraduate Education and Examination Regulation
- KTO Karatay University School of Applied Sciences Department of Pilotage Education and Examination Regulation
- KTO Karatay University Faculty of Medicine Education and Examination Regulation

Can I take courses during the Summer School?

You may take courses during the summer term or summer school at another university, limited strictly to the courses for which you have fulfilled the attendance requirement at our university but subsequently failed. For this, the equivalence of the course to be taken in terms of content, language of instruction, ECTS, and course hours must be approved in advance by the relevant Administrative Board. However, a course taught in English at KTO Karatay University cannot be taken in a different language. The ECTS credit value of the course taken at another university must be equal to or higher than the course replaced at our university. Provided that you do not exceed a total limit of 15 ECTS credits throughout your study period, you may take courses offered in the summer school or summer term of other universities. The ÖSYM placement base score of the target program at the other university must be higher than the base score of the program you were placed in at KTO Karatay University.

What options are available for submitting applications and obtaining documents digitally?

You can access the document you need with a single click without coming to campus. If requested through the Student Information System, you can obtain your student certificate and transcript with an e-signature without coming to campus. You can also submit your applications for the Double Major Program, Grade Improvement Exam, Additional Graduation Exam, and Single-Course Exam through the Student Information System.

Email Services

How can I get my student email account?

Student email accounts are created and defined by our University's IT Directorate.

How can I access my email account?

Student email address information is provided to all our students during registration.

I forgot my email password, what should I do?

Students logging into the system for the first time should visit http://posta.karatay.edu.tr, complete the online password form, and use the temporary password generated for their initial login. Once logged in with the temporary password, you will be required to update your password. If you forget your email password, you can request a new password to be sent by clicking the "I forgot my password" link at http://posta.karatay.edu.tr.

Student ID Card Procedures

Where can I get my student ID card?

Your student ID card is delivered to you during registration. Students who complete their registration through e-Government can receive their ID cards from the Dean's Office / Directorate of the Faculty / School / Vocational School in which they are enrolled.

Do I need to perform any action after receiving my student ID card?

Since all necessary configurations are already defined on your student ID card before delivery, you do not need to perform any action regarding the card you receive.

Where can I use my student ID card?

The areas where you can use your student ID card are listed below:

- At the university entry-exit turnstiles
- In place of the local transportation card (el-kart) used in public transport
- When borrowing books from the library

Distance Learning System (KaratayUZEM)

How can I log in to the Distance Learning System?

Students who will use the Distance Learning System for the first time must first complete their course registration and wait for their course registrations to be approved by their advisors. After completing course registration and advisor approval processes, you can access the KaratayUZEM system at the following web addresses:

* https://kuzem.karatay.edu.tr/
* https://www.uzemkaratay.com/
* https://karatay.almscloud.com/

* You can log in to the KaratayUZEM system using your Student Information System (OBS) username and password or via e-Government. No separate username or password is created for KaratayUZEM.

* Note: Courses for students who have not registered for courses or whose course registration has not yet been approved by their advisor may not be defined in the KaratayUZEM system. Therefore, students may be unable to log in or access their courses.

Where can I find the Distance Learning System user manual?

Please check the following points first:

1. Ensure that your OBS username and password are correct.
2. Verify that your course registration is completed.
3. Ensure that your course registration has been approved by your advisor.
4. If course registration and advisor approval processes are complete, try logging in to the system again.
5. If you do not have course registration or if your advisor's approval is incomplete, you must first contact your advisor. If you still cannot log in to the KaratayUZEM system despite course registrations and advisor approvals being completed, you may contact KaratayUZEM.

I forgot my password for the Distance Learning System, what should I do?

No separate password is created for KaratayUZEM. Your OBS username and password are used to enter the system. If you forget your password or cannot log in, you must first update your OBS password. If you still cannot log in to KaratayUZEM after updating your OBS password, your account may be locked for security reasons. In this case, you can contact UZEM via email with your full name and student number: uzem@karatay.edu.tr

How can I access exam dates and announcements?

Exam dates and other academic announcements are announced by the relevant Faculty, School, or Vocational School. Therefore, it is important for students to regularly follow the announcements page of their affiliated academic unit. Regarding exam dates, exam formats, and other academic issues related to exams, primarily follow the announcements of your affiliated unit.

How can I get technical support regarding the Distance Learning System?

In case of a technical issue with the KaratayUZEM system, you can receive support through the following communication channels. You can also create a support ticket using the "Contact Form" available on the https://kuzem.karatay.edu.tr/ website.

Email: uzem@karatay.edu.tr

Phone: 444 12 51 (Extension: 7590)

International Student and Erasmus Office

What is Erasmus+?

Erasmus+ is the European Union's grant program covering education, youth, and sports. Through the Erasmus+ Program, the aim is to enable individuals, regardless of age or educational background, to gain new skills, strengthen their personal development, and increase their employment opportunities.

What is Erasmus+ Learning Mobility?

Erasmus+ Study Mobility refers to a period during which a student enrolled at our university completes part of their studies at a partner university abroad under a bilateral agreement. Countries with bilateral agreements: Bulgaria, Croatia, Czechia, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Malta, North Macedonia, Poland, Portugal, Romania, Serbia, Slovakia, and Spain.

What is Erasmus+ Internship Mobility?

Erasmus Internship Mobility is the process in which a student enrolled at our university receives vocational training and/or gains work experience at an enterprise or organization abroad. Erasmus+ Internship Mobility can be conducted in any European Union member country.

How can I become an Erasmus+ study or internship student?

Students wishing to apply for Erasmus+ Study or Internship Mobility must fulfill certain conditions:

- Obtaining a preparatory completion grade from our University's School of Foreign Languages or scoring at least 60 on the Erasmus English Exam held at our University / Scoring at least 50 on YDS or YÖKDİL exams accepted as valid by YÖK.
- Having a GPA of at least 2.20 in undergraduate and associate degree programs, and at least 2.50 in graduate and doctoral programs.

Scholarship Opportunities

Outstanding Achievement Scholarship (ÜBB)

Excluding the Preparatory Class, this scholarship is provided at the end of each academic year to students who have no failed courses, achieve an annual GPA of 3.50 or higher, rank first in their class, and have received no disciplinary penalties from the school. It is valid only for the academic year following the year in which the student ranks first. Grade point averages and class rankings are evaluated based on final exam results. When calculating class rankings, full-scholarship students are also taken into account; if such students rank first in their class, they are awarded a meal scholarship. If students have identical GPAs, the scholarship is awarded according to their ÖSYM entrance ranking, regardless of the exam entry year. Students participating in the Erasmus Exchange Program must submit their transcripts to their enrolled faculties no later than the end of the second week of July. Otherwise, they will not be included in Outstanding Achievement Scholarship calculations for that year. Students registered in double major programs are not included in Outstanding Achievement Scholarship calculations. Students starting from lower/upper classes due to exemption or similar reasons are evaluated within the framework of Scholarship rules applicable to students of the class they are actually studying in.

Double Major Scholarship (ÇAB)

No fee is requested for the double major program during the standard study period of the primary major program from students admitted to a double major program. However, after graduating from the primary major or exceeding its standard study duration, a fee must be paid for the double major program. In determining the fee, calculations are made based on the ECTS value of the course to be taken over the double major tuition fee of that year, taking into account the scholarship rate the student holds in their primary major program.

Termination of Scholarships

If scholarship students fail to renew their registration, their scholarships are terminated. Students whose scholarships were terminated due to non-renewal will continue to receive scholarships from the moment they renew registration, provided they have not lost the eligibility criteria. Except for Entrance High Achievement Scholarship, Outstanding Achievement Scholarship, Assistant Student Scholarship, and Peer Student Scholarship, studies continue without scholarship termination for 1 year in preparatory classes, 3 years in associate degree programs, 5 years in undergraduate programs, and 7 years in the Faculty of Medicine. Since periods of academic leave are not counted toward maximum study duration, students' scholarships continue once the leave ends. Students receiving suspension penalties of more than one month lose their right to receive scholarships other than the Entrance Achievement Scholarship. For students who enrolled in the 2018–2019 academic year or later with the Entrance High Achievement Scholarship or International Student Scholarship, their scholarships for the relevant year are cut off if their semester/annual GPA falls below 2.00. Scholarships of students permitted/assigned by our University and participating in domestic or international exchange programs will not be terminated.

Part-Time Work

What is Part-Time Work?

Through the Part-Time Work Program (Student Assistant Project), our students can work in an integrated manner with administrative staff and faculty members during their free time outside class hours to develop themselves administratively and academically and gain practical skills. Every student registered at KTO Karatay University, except for thesis/non-thesis master's students and special students, can work part-time.

How can I apply?

Applications can be made at the beginning of the fall and spring semesters during the academic year by following the application announcements on our university website and social media accounts.

Library Operations

How can I register with the library?

To create your library account, visit the library with your student ID card and present your card to the front desk staff. The desk officer will define your student number in the system, and your password will be sent to you via SMS and email.

How can I make use of the library?

You must have your university ID card with you for services provided at the Circulation Unit (Borrowing, Returning, Extension, Reservation, etc.). Our students can borrow books for a period of 10 days.

Student Society Operations

Where can I find information about Student Societies?

You can obtain information regarding Student Societies from the Directorate of Health, Culture, and Sports. You can also meet our student communities at events announced via social media accounts.

Active Student Societies

1	NUTRITION AND DIETETICS SOCIETY
2	SCIENTIFIC RESEARCH SOCIETY
3	BİR-İZ SOCIETY
4	CODESTRUCTION COMMUNITY
5	TRANSLATION STUDIES SOCIETY
6	CHILD DEVELOPMENT AND EDUCATION SOCIETY
7	ADVOCACY FOR CHILDREN SOCIETY
8	DISINFORMATION AWARENESS SOCIETY
9	NATURE SPORTS SOCIETY
10	THE NEW GENERATION MIDWIVES WITH MAGICAL HANDS SOCIETY
11	ENERGY AND FUTURE SOCIETY
12	INCLUSIVE LIVING SOCIETY
13	ERASMUS SOCIETY
14	E-SPORTS SOCIETY
15	FİKİRNAME SOCIETY
16	FİZYOYAŞAM SOCIETY
17	PHOTOGRAPHY AND CINEMA SOCIETY
18	TRADITIONAL TURKISH ARCHERY SOCIETY
19	KADEM YOUTH SOCIETY
20	RED CRESCENT YOUTH SOCIETY
21	SOBE YOUTH SOCIETY
22	MEDICAL STUDENTS YOUTH SOCIETY
23	GREEN CRESCENT YOUTH SOCIETY
24	ENTREPRENEURIAL LEADERS SOCIETY
25	GRAPHIC DESIGN SOCIETY
26	AVIATION AND SPACE SOCIETY
27	FRIENDS OF ANIMAL SOCIETY
28	HAYY YOUTH SOCIETY
29	HUAWEI STUDENT DEVELOPERS SOCIETY
30	LAW DEVELOPMENT SOCIETY
31	IAESTE SOCIETY
32	IEEE SOCIETY
33	PHOTOGRAPHY AND CINEMA (FOSİT) SOCIETY
34	INTERNATIONAL STUDENTS SOCIETY
35	COMMUNICATION AND PUBLIC RELATIONS SOCIETY
36	UNMANNED AERIAL VEHICLE SOCIETY
37	ISLAMIC ECONOMY AND FINANCE SOCIETY
38	BUSINESS SOCIETY
39	WOMEN ENTREPRENEURS SOCIETY
40	QUALITY SOCIETY
41	CREATIVE ACADEMIC SOCIETY
42	MODEL AIRCRAFT TECHNOLOGIES SOCIETY
43	MUSIC AND ARTS SOCIETY
44	AUDIOLOGY SOCIETY
45	OMBUDSMAN SOCIETY
46	AUTOMOTIVE AND RACING TECHNOLOGIES SOCIETY
47	AUTONOMOUS AND ELECTRIC VEHICLES SOCIETY
48	PROACTIVE CAREER AND ORGANIZATION SOCIETY
49	PSYCHOLOGICAL INTERACTION SOCIETY
50	RETRO THEATRE SOCIETY
51	ROBOTICS SOCIETY
52	HEALTH AND LIFE SOCIETY
53	SIAM STUDENT CHAPTER SOCIETY
54	CYBER SECURITY RESEARCH AND DEVELOPMENT SOCIETY
55	INSURANCE AND SOCIAL SECURITY SOCIETY
56	CIVIL AVIATION SOCIETY
57	SOCIAL SERVICE INTERACTION SOCIETY
58	HISTORY SOCIETY
59	TEKNOFEST STUDENTS SOCIETY
60	MEDICAL STUDENTS' SOCIETY
61	INTERNATIONAL TRADE AND LOGISTICS SOCIETY
62	UNIVERSITY ACTIVE SOCIETY
63	CONSTRUCTION SOCIETY

MAIN CAMPUS

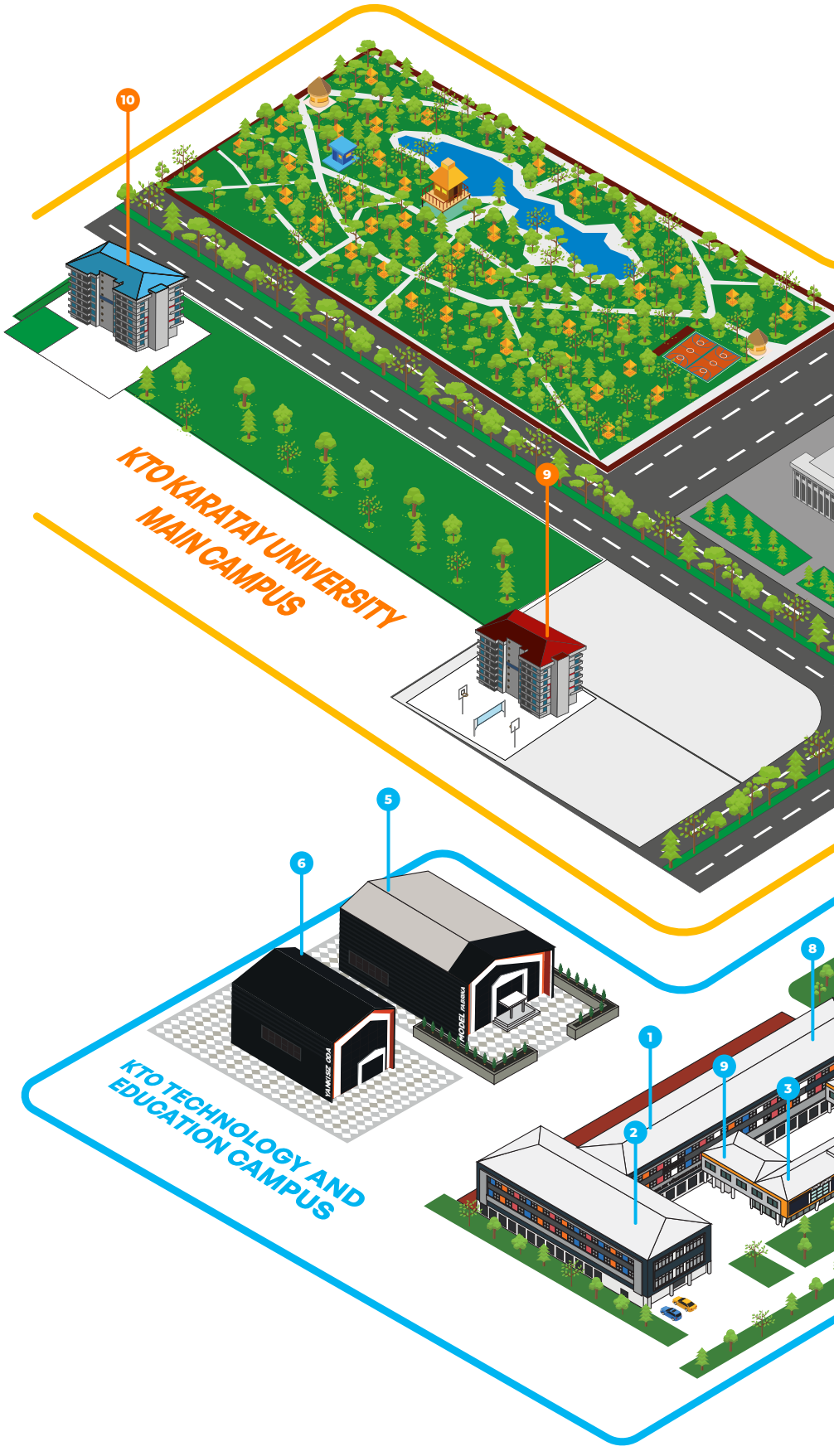
1. Block A
(Faculty of Engineering and Natural Sciences, Faculty of Fine Arts and Design, International Student Office)
2. Block B
(Rectorate, Faculty of Medicine, Faculty of Health Sciences, Vocational School of Health Services, Administrative Units)
3. Block C
(Faculty of Economics, Administrative and Social Sciences, Vocational School of Commerce and Industry, Graduate School, Distance Education Center, Karatay Conference Hall, Keykubad Conference Hall)
4. Block M
(Central Classrooms, Computer Center)
5. Block H
(Faculty of Law, School of Applied Sciences, Karatay Vocational School)
6. Block K
(Library)
7. Social Facilities
(Cafeteria, Conference Hall)
8. Sports Facilities
(Basketball, Football, Tennis ve Voleyball Fields)
9. Shared Apartment for Male Students
10. Female Student Dormitory

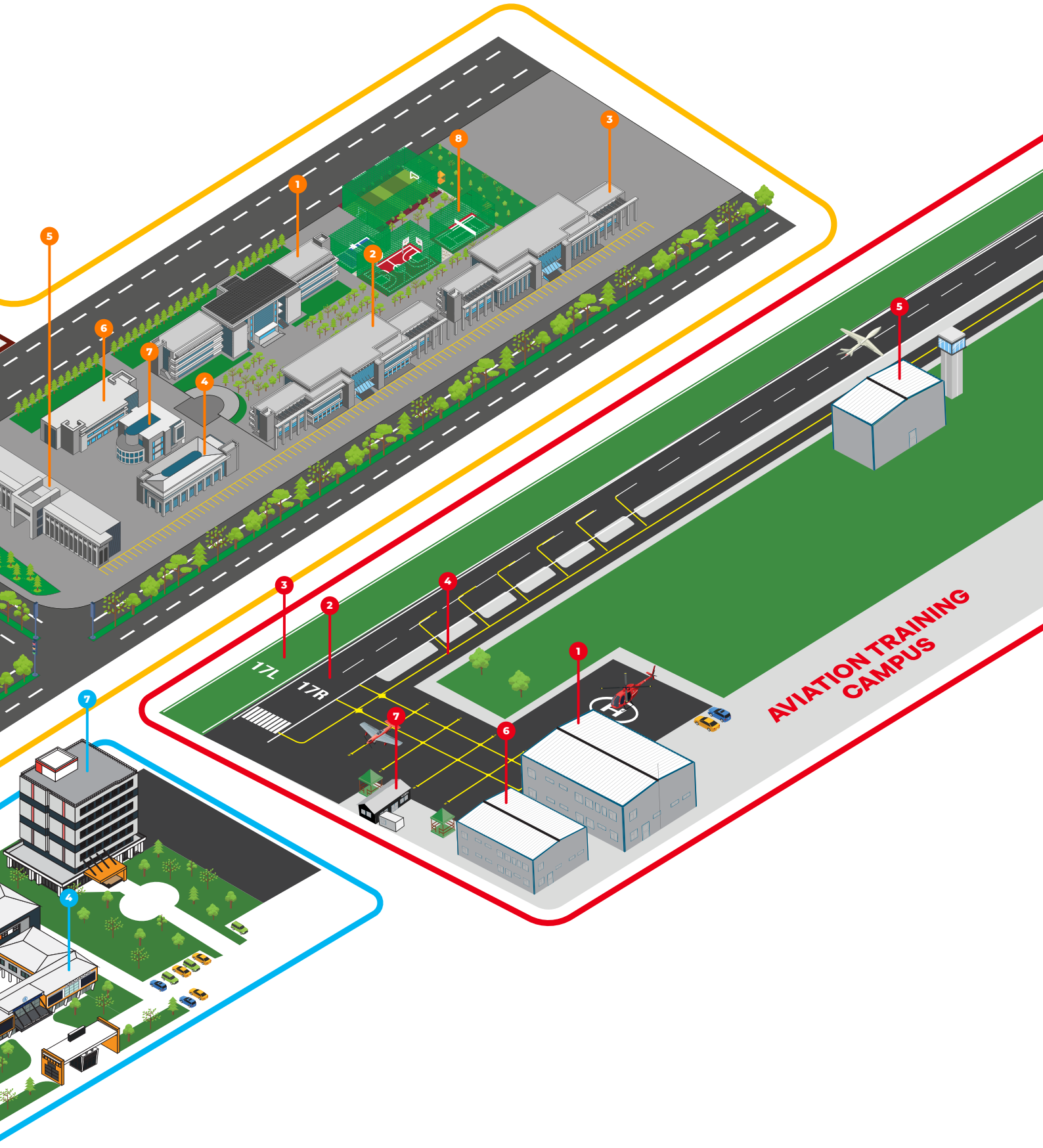
AVIATION TRAINING CAMPUS

1. Aircraft Maintenance Hangar
2. Asphalt Runway
3. Grass Runway
4. Taxiway
5. Hangar
6. Administrative Building
7. Student Social Facilities

KTO TECHNOLOGY AND EDUCATION CAMPUS

1. Vocational School of Trade and Industry
2. KTO Vocational Training Center
3. KTO Fair Branch
4. KTO Foreign Trade Center
5. KTO Model Factory
6. Center for Smart Technologies (AKITEK)
7. KTO Foundation Hotel
8. KTO Information Security Center
9. KTO Energy Efficiency Center




AVIATION TRAINING CAMPUS
17L
17R



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